

**FTSS III UNRESTRICTED MAC
TASK ORDER NOTICE OF TENTATIVE ACQUISITION STRATEGY &
PRE-PROPOSAL CONFERENCE ANNOUNCEMENT
FOR
NAVIGATION SEAMANSHIP AND SHIP-HANDLING
CONTRACTOR INSTRUCTOR SERVICES (NSS CIS)
RFP Number: N61340-16-R-0016**

Acquisition Strategy:

Naval Air Warfare Center, Training Systems Division (NAWCTSD) intends to competitively award a Firm-Fixed-Price Task Order under FTSS III unrestricted MAC. This effort will consist of Contractor Instruction Services (CIS) to support Navigation, Seamanship and Ship-handling (NSS) training located at multiple sites worldwide. Six (6) of the sites are in the Continental U.S. (CONUS) while four (4) of the sites are Outside the Continental U.S. (OCONUS). The six CONUS sites are Mayport, FL; Norfolk, VA; San Diego, CA; Everett, WA; Pearl Harbor, HI; and Newport, RI. The four OCONUS sites are Sasebo, Japan; Yokosuka, Japan; Manama, Bahrain; and Rota, Spain. The period of performance is anticipated to be 60 months, inclusive of one (1) base year and four (4) twelve month options. Start of contractor performance is anticipated to be June 2016 inclusive of mobilization.

Contracting Officer: Mrs. Ayana T. Graham
Phone: 407-380-4012
Email: ayana.graham@navy.mil

Contract Specialist: Mr. Shaan A. Charran
Phone: 407-380-8125
Email: shaan.charran@navy.mil

Program Manager: Ms. Cindy Calderon
Phone: 407-380-4482
Email: cinderella.calderon@navy.mil

Anticipated RFP Release Date: February 2016

Anticipated Award Date: June 2016

Anticipated Acquisition Strategy: Competitive under FTSS III, Un-Restricted MAC Programs.

Other Information:

Predecessor Contract: N61340-11-D-1007-0002, L B & B Associates Inc., Columbia, MD.

The Service Contract Act is applicable.

**Be advised that the aforementioned information is anticipatory in nature and is not binding.
Further information will be provided, as it becomes known.**

Pre-Proposal Conference and Site Visits:

The Pre-Proposal Conference and Site Visits will be conducted for the purpose of explaining the specifications and terms and conditions of the solicitation, therefore all Offerors are encouraged to attend. In no event will failure to attend the conference constitute grounds for a claim after award of the task order. The Government is not responsible for, nor will the Government pay, any portion of the costs associated with conference and site visit attendance.

a. Pre-Proposal Conference/Site Visits:

i. A Pre-Proposal Conference will be conducted as follows:

Site	POC Information	Date, Time and Location
San Diego, CA	Steve Scoles	Date: 15 March 2016 Time: 1000 Location: Naval Base San Diego (NBSD) Bldg. 3304, Room 120 2680 Woden St. San Diego, Ca. 92136

ii. Site Visits shall be conducted at two (2) sites. Visits shall be coordinated with the respective POC for a single (1) one day visit on the date indicated at each site. The schedule for the site visit is as follows:

Site	POC Information	Date, Time and Location
San Diego, CA	Steve Scoles	Date: 15 March 2016 Time: 1000 Location: Naval Base San Diego (NBSD) Bldg. 3304, Room 120 2680 Woden St. San Diego, Ca. 92136
Newport, RI	Robert Nazro	Date: 17 March 2016 Time: 0900 Location: Surface Warfare Officer School Command 446 Cushing Rd. Newport, RI 02841

b. Restrictions and Clearances: All prospective Offerors are urged to attend the Pre-Proposal Conference/Site Visits. However, each company is restricted to (4) four attendees at the Pre-Proposal Conference/Site Visits. Subcontractor requests are requested through the Prime Contractor and Subcontractor attendees count toward the limit of attendees. The attendees shall possess Secret Security Clearances. Foreign nationals are not to attend without an approved foreign visit request.

c. Visit Request Instructions: Offeror's shall submit a visit request by 01 March 2016, for each attendee, through the Joint Personnel Adjudication System (JPAS). Offerors shall also coordinate with each location for a vehicle pass if its attendees do not have a Common Access Card (CAC) or Rapid Gate ID. If the Offeror cannot submit a JPAS visit request, it shall contact the Site POC via email to complete the visit request. The dates listed in paragraph (a) above, will be the only periods that sites visit will be conducted. No alternate dates for any Offeror will be offered.

San Diego, CA Instructions:

The attached map shows the location of Building 3304 and the NSST trainer buildings. Directions to base are also attached.

All visitors are requested to submit a JPAS visit request from their security manager using the JPAS system. Visitors will need the following information when submitting the request.

POC: Mr. Robert Shifflett
POC Contact # (619) 556-7975
SMO Code: N009486
UCLASSIFIED

The potential Offeror must ALSO send a list of attendees to Steven Scoles (steven.scoles@navy.mil) for the San Diego Location.

IF YOU DO NOT HAVE JPAS CLEARANCE ACCESS, the visitor should provide a visit request letter stating the purpose of the visit and the company's verification of a valid need to visit. Be sure to use the full name of all attendees. Also send this letter to Steven Scoles (steven.scoles@navy.mil).

IMPORTANT BASE ENTRY INFORMATION:

If the visitor has a valid CAC card or Rapid-Gate PASS, any additional passengers in that vehicle must first obtain a one day pass at the base Pass and Decal Office on Harbor Dr. and then proceed to your destination. Retired military DOD ID cards are generally not acceptable for base entry. If you do NOT have either of these you will have to obtain a one day pass from the base Pass and Decal Office located at 3101 Harbor Drive, San Diego, just North of Gate 6, which is the main entrance to the base. Pass and Decal office hours are 0730 -1530.

Prior to entering the base a background check will be conducted, which may take up to two hours. If possible, the visitor may arrive on the 14 March to complete this process and obtain a pass.

IMPORTANT: A one day pass requires a sponsorship email sent to the Pass & Decal office at least two days prior to your visit. Your sponsor will be Steven Scoles, the NAWCTSD In-service Engineer located at NBSD (619-556-9769, Cell 858-342-2339). Send the following via email to steven.scoles@navy.mil.

1. Full Name(s) - (First - Middle - Last)
2. Company
3. Destination on base
4. Length of visit

Mr. Scoles will submit the sponsorship email to the Pass and Decal Office prior to the visitor's arrival to ensure no additional delays with the exception of the background check. Note: If you are not currently in San Diego base system a background check may be necessary even if you have a JPAS clearance. This process is necessary to get you on the base. When entering the base, you must present your one day pass, valid driver's license, and rental car contract (if required) at the gate.

Newport, RI Instructions:

The attached map shows the location of Building 446. Directions to base are also attached.

ALL visitors are requested to submit a JPAS visit request from their security manager using the JPAS system. Visitors will need the following information when submitting the request.

Security Manager Code N6
David Fraser
Phone: 401-841-4974
Email: David.Fraser@navy.mil
SMO code 63190.

The potential Offeror must ALSO send a list of attendees to Robert Nazro (robert.nazro@navy.mil) for the Newport, RI Location.

IF YOU DO NOT HAVE JPAS CLEARANCE ACCESS, the visitor must fill out the attached "Base Access" Spreadsheet and return it to: Robert Nazro at robert.nazro@navy.mil. Please fill in the green columns.

IMPORTANT BASE ENTRY INFORMATION:

If the visitor has a valid CAC card or Rapid-Gate PASS, you may proceed to your destination. If you do NOT have either of these you will have to obtain a one day pass from the base Pass and Decal Office. A one day pass requires a sponsorship email sent to the Pass & Decal office at least two days prior to your visit. Your sponsor will be Robert Nazro, the NAWCTSD In-service Engineer located at SWOS Newport (Office 401-841-4726, Cell 860-941-7993). Please fill in the attached spreadsheet and submit to Robert Nazro via email at robert.nazro@navy.mil.

Mr. Nazro will submit the sponsorship email to the Pass and Decal Office prior to the visitor's arrival. Note: If you are not currently in the Newport base system a background check may be necessary even if you have a JPAS clearance. This process is necessary to get you on the base. When entering the base, you must present your one day pass, valid driver's license, and rental car contract (if required) at the gate.

- d. Conference and Site Visit Questions: Questions shall be submitted on the attached question and answer form, by electronic mail and addressed to the point of contact identified below.

Naval Air Warfare Center Training Systems Division
Attn: Mr. Shaan A. Charran
Contract Specialist, Code 2.5.3.6
12211 Science Drive
Orlando, FL 32826-3275
Phone: 407-380-8125
Email: shaan.charran@navy.mil

At no time will the Government answer questions to single Offeror. Questions containing proprietary information shall not be submitted as all Government responses to questions will be

provided to all potential Offerors via the question and answer form of this announcement on <https://www.neco.navy.mil> . As such, Offerors are cautioned not include any propriety information. Questions will close in accordance with the date and time specified in the upcoming solicitation.